

Postgraduate Application Form

Send completed forms to:

Applicant Services (Postgraduate)
Kingston University
Cooper House
40-46 Surbiton Road
Kingston upon Thames
Surrey KT1 2HX

Telephone: +44 (0)20 8547 8128
Facsimile: +44 (0)20 8547 7080

For University use only		MAS Course Code:
Application:		CBOI:
Reference 1 <input type="checkbox"/>	Reference 2 <input type="checkbox"/>	ID No
Decision	Interview <input type="checkbox"/>	Date
	Offer <input type="checkbox"/>	Conditions
	Reject <input type="checkbox"/>	
Please sign		
Course Director/Head of School		

This form is intended to provide us with information to help ensure a good match between the course or programme and its participants. Please read the Postgraduate Directory and Guidance Notes for details of the entry requirements and admission procedure.

Course applied for: MBA MA MSc Diploma Certificate LLM

Course Title:

or Research Degree: PhD MPhil MSc MA DBA

(See page 4)

Where applicable please refer to course details.

Mode of study: Part-time Full-time Open Learning **Year of entry and month**

If applying for a part-time taught course, please indicate mode of attendance
eg weekday/open learning/day release/evening only/afternoon and evening Mondays, Tuesdays etc

Where did you learn about this course?
eg journal, newspaper, employer, poster, careers office, word of mouth, web site, other

Personal details

Surname First name(s) Title eg Mr, Mrs, Ms

Date of birth Sex M/F Nationality

Country of birth Country of permanent residence

Please give date of entry to live permanently in EU/UK

Have you entered the UK on a Visa? Yes No

How will the course fee be paid?

Private finance

Sponsored by organisation In part In full Name of organisation

Contact address:

.....

.....

Tel No (home) Fax No

Tel No (work) Mobile Tel No

Email

Global Opportunities,
HS-27, 2nd Floor, Kailash Colony Main Market,
New Delhi- 110048
Ph: 91-29237795, 29247796 32427795
Fax: 91-11-41632038
Email: helpdesk@global-opportunities.net

Academic record

Please list all colleges and universities attended, giving dates of course, title and subject of degree or qualification and exact classification of award. **Please include both undergraduate and postgraduate degrees.**

College/University	Course title and award	Result	From - To

If you do not have a first degree or equivalent, please provide details of any other relevant qualifications or experience which you feel would be relevant.

Professional

Please give details of membership of professional bodies, including, where relevant, qualifications awarded. If you have not completed your professional qualification, please indicate when the results are expected.

Professional body	Date joined	Qualification obtained	Full or part time	From - To

Please give details of any other courses or academic achievements not already mentioned which might help your application.

EU / Overseas applicants only - English Language Proficiency

If any of your qualifications have been obtained from a non-UK institution, please provide information or evidence to show that your qualification is equivalent to a UK degree. **Please attach copies of your certificates to your completed application.**

For students whose first language is not English, please indicate the formal qualifications you have gained or are taking in English (eg TOEFL, IELTS, Cambridge Proficiency). **Please attach copies of your certificates to your completed application.**

Qualification obtained	Institution where obtained	Result	From - To

If you do not hold a formal English Language qualification, please indicate how you have acquired your proficiency in written and spoken English

Employment and work experience

Please list most recent first and work backwards - Please account for any absences from employment

Name of organisation	Address (town, country)	Position held	From - To

General

Please write *in your own words*:

- What are your reasons for applying for this postgraduate course or research degree? Please refer to career and personal reasons as appropriate. Indicate how you intend to manage your studies with your other commitments.

- How will you benefit from a postgraduate course or research degree at this time?

- How might this postgraduate course or research degree fit in with your career plan over the next 5 years?

Reference Details

Please supply the names and addresses of two referees:

Surname.....First name(s)Title eg Mr, Mrs, Ms.....

Address:.....

.....Postcode

Email:Telephone:.....

Surname.....First name(s)Title eg Mr, Mrs, Ms.....

Address:.....

.....Postcode

Email:Telephone:.....

Research Degree applicants only (full-time and part-time)

(eg. PhD, MPhil, MSc, MA by Research, DBA)

Proposed Research Programme - please provide details as below of your research proposal, which should include:

- the proposed subject area (please tick appropriate box)

Art and Design Business Computing Economics Education Engineering
Health and Social Care Humanities Law Sciences Social Sciences Social Work
Surveying Music

Please note: A research proposal is required with all research applications.

Have you previously made contact with a Supervisor at Kingston to discuss your proposal? Yes No

IMPORTANT:

Does the proposed research give rise to ethical considerations, eg will it involve the use of human subjects? Yes No
If yes, the project plan must be approved by the Faculty Research Ethics Committee before registration can be confirmed.

Declaration (to be completed by all applicants)

Do you have any criminal convictions? Yes No

Do you have a disability, any special needs or require learning support? Yes No

If yes, please refer to the guidance notes and indicate your condition with the appropriate code:

I confirm that the information that I have provided is accurate true and may be verified on request by the University.

Name

Signature.....Date.....

Under the Data Protection Act 1998, the information you supply will be held in strict confidence for the purpose of ascertaining your suitability for your chosen course of study. In the event that you become a registered student with the University your data will form the basis of your student record.